

# Central Noble Community School Corporation

## Safe Reopening Plan



Central Noble Schools recognizes that in-person instruction can best meet the academic and social-emotional needs of the students. As such we are taking the prudent steps to ensure a safe environment by considering the guidance of the CDC, the Indiana Department of Education (IN-CLASS), the Indiana Department of Health, and the Noble County Department of Health. This plan is tailored to the specific environment and capabilities of the district to meet student needs. The details of the plan are fluid and may be changed as our environment changes. This document is a summary of the corporation plan. The entire plan can be viewed on the corporation website.

<https://www.centralnoble.k12.in.us>

## Considerations and Process

Central Noble Community School District strives to provide a safe and caring learning environment that supports student learning and works to adapt to the individual needs of our students and families. As we look to reopen schools for the 2020-2021 school year, the district has sought guidance from the Indiana Department of Education, the Indiana Department of Health and Human Services, Parkview Health, and the Noble County Department of Health.

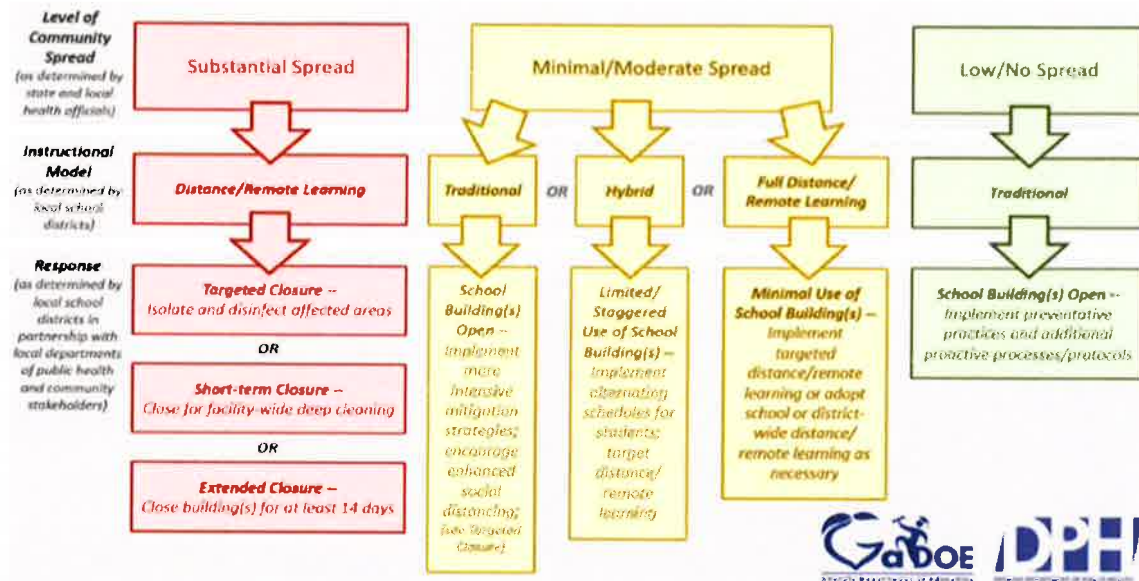
After significant discussion with district staff and the consideration of the feedback collected from parents/guardians, Central Noble School Corporation has created a reopening plan that is based primarily on the recommendations from the Indiana Department of Education document titled, "[Indiana's Considerations for Learning and Safe Schools \(IN-CLASS\)](#)." Much of the IN-CLASS document is based on recommendations for best practice and/or Indiana Statute. The capacity and resource limitations of the district will make it difficult or impossible to address all the considerations. While realizing that the mitigation of risks through increased sanitation, at-home self screening, staff and student training, social distancing, PPE use, and good hygiene does not completely eliminate the possibility of student or staff exposure, the district will make a concerted effort to maintain a safe school environment while addressing the academic and social-emotional needs of the students.

This plan has been submitted to the Noble County Department of Health for review. Recommendations have been implemented to address deficiencies and concerns. Due to the nature of the pandemic and its impact on communities, this document and plan is subject to change. Changes to the plan will be communicated to the Central Noble School Board and the Noble County Board of Health prior to implementation.



## Framework for Reopening

After evaluating the current community spread of COVID-19 in Noble County and the surrounding area, The county aligns within the “Minimal/moderate spread” category below.



(Georgia Department of Education, 2020)

The District realizes that the level of community spread may change. Central Noble is basing its reopening plan on the current level at the time of the plan creation. We will be in continuous communication with the Indiana Department of Education and the Noble County Board of Health to help address school and community concerns. If necessary, the district may modify the plan to meet changing needs. Mandated closures may result in the district creating a hybrid model or requiring students to attend fully virtual.

Based on our current status, Central Noble Community Schools is going to provide two learning options to begin the 2020-2021 school year. The options are defined below.

**OPTION 1: Traditional learning** – Students come into the school for traditional in-person instruction. There may be times that social distancing is not possible. During this time, students and non-students will be required to wear masks where social distancing is not possible. Instruction will be provided within a traditional classroom setting with actions taken to mitigate the impacts of COVID-19. Classroom arrangements, daily schedules, building flow, lunch times and eating locations will be altered to reduce exposure risks for staff and students.



**OPTION 2: Virtual learning-** Students will remain at home. Opportunities for direct Instruction will be provided through digital streaming and other digital platforms. Students will have the opportunity to interact directly with school staff for support. Assignments are submitted electronically. Students will be required to participate in daily activities during traditional school hours. Internet access is required. Due to constraints in curriculum and staffing, not all courses will be offered in the virtual setting.

While attempting to meet the varied needs of our students and families, Central Noble will allow families to select the learning model that best meets their needs. While both methods will address state standards, the curricular material may vary based on the means of instruction. A registration form will be sent to parents explaining the two options at each of the school buildings. Parents will be required to select the method in which they would like their students to receive instruction, prior to August 1. Changes in the instructional method will be accepted until Friday, August 28. Students will remain on the learning path until the end of the first semester. Parents who do not select a learning path will have their students placed in the traditional learning option by default.



## Central Noble Safe Reentry District-wide Strategies

### Health and Safety

- Nurses will be present at each of the instructional buildings
- Each building will have 2 clinic spaces
  - COVID-19 clinic - Designed to care for students with COVID related symptoms (All staff and students in this clinic will be required to wear a mask.)
  - General Care Clinic - Designed to address and care for injuries, non-COVID illnesses, medication dispersal, etc.
- Pre-Screening - Parents are expected to pre-screen students prior to each instructional day. Students should be kept home if any of the following COVID-19 symptoms are detected and cannot be otherwise explained:
  - Fever of 100°F or greater
  - Cough
  - Shortness of breath or difficulty breathing
  - Repeated shaking or chills
  - Muscle Pain
  - Headache
  - Sore throat
  - New loss of taste or smell
  - Congestion or runny nose
  - Nausea or vomiting
  - Diarrhea
- Social distancing is encouraged at all times.
- In areas where social distancing is not possible, masks are required.
- Good hygiene practices will be promoted and encouraged throughout the school day
- Hand sanitizer will be placed throughout the building and at student entrances
- Central Noble administration and nursing staff will be in continual communication with the Noble County Board of Health to deal with COVID-19 related illnesses. Quarantines of various degrees (isolated students, groups of students, buses, whole classrooms, whole schools, or the whole corporation) may be necessary during the school year. The Noble County Board of Health will help determine who will be quarantined and when they are allowed to return to the instructional setting.



## **Mitigation of Risk**

- Corporation staff will be sanitizing high-touch areas throughout the school day
- Classrooms and common areas will be sanitized prior to student arrival and multiple times per school day
- Buses will be sanitized prior to each route
- Daily schedules have been altered within each building to address student flow and to promote opportunities for social distancing
- Entrance and exit plans are designed to reduce cross traffic and student congregation opportunities
- Drinking fountains will be converted to bottle/container filling stations. Students are asked to bring a personal water bottle for individual use
- Custodial hours will be altered to address the necessary additional responsibilities
- Face masks are encouraged where social distancing is not possible
- All seats on school buses and within instructional spaces will be assigned
- The use of facilities by outside groups will be restricted
- Visitors to the building will be restricted to the building offices
- Cleaning supplies and hand sanitizer will be provided within each classroom
- Field trips and large group activities may be limited or eliminated



## **Transportation**

- ❑ Since social distancing is not possible on the school bus, all students are required to wear a face covering for the duration of all routes.
- ❑ Students are encouraged to carry their own hand sanitizer for use on the bus. Hand sanitizer WILL be available at the building entrances for use
- ❑ Students are allowed 2 stop options only—1 AM option and 1 PM option.  
Example: Student is picked up at home every morning but goes to a babysitter/daycare every afternoon.
- ❑ Families with split custody arrangements may choose these 2 stop options only. Other arrangements will need to be made on the parents/guardian's behalf.
- ❑ No one-time route changes will be allowed. If a parent/guardian is having an emergency they must make their own arrangements or talk with a Building Administrator
- ❑ If a permanent change to a route needs made a formal transportation request must still be submitted. Remember that these changes take at least 48 hours/2 school days to take effect so plan accordingly
- ❑ No alternate delay stops will be allowed. Other arrangements will need to be made on the parents/guardian behalf.
- ❑ Students will NOT be allowed to bring friends home with them on the bus.
- ❑ Bus line up will still be on the East side of the Albion Campus. Buses will continue to pull in off of SR 8 and loop through the HS parking lot.
- ❑ Senior High students as well as students who drive, and those who ride with them, will enter Door 14.
- ❑ Junior High students enter at Door 18 (Auditorium)
- ❑ Central Noble Elementary students enter at Door AE6.
  - ❑ Students who ride the shuttle to CN Primary will be in the Elementary Gym and will board as normal from Door AE6.
- ❑ JSHS student pick-up and drop-off will be at Door 1.
- ❑ A map detailing this will be posted to the Buses page of the CN website



# Central Noble Junior-Senior High Safe Re-entry Plan

## for Traditional Instruction

### Hours of Operation

- Doors will be open for student access at 7:45.
- School begins at 8:25 and concludes at 3:17

### Arrival - Students will enter the building and go directly to the Cougar U classroom

- Car Rider/Walkers- Enter through Door 1
- Junior High Bus Riders - Enter through door 18
- High School Bus Riders and HS Drivers- Enter through door 14
- Buses will be released one bus at a time
- IMPACT and Work-based Learning students enter through Door 1

### Facility Usage

- Restrooms - restroom usage times will be staggered to reduce the number of students in an area at a specific time
- Common areas- building schedules will be created to regulate flow and reduce cross traffic
- Passing Periods will be shortened to reduce the congregation of students
- Passing periods will be staggered to reduce the number of people in the building at one time
- Bottle Filling Stations - students are asked to provide personal water bottles. Students will have opportunities throughout the day to have access to fresh water
- Hand sanitizer - sanitizing stations will be located at student entrances, within classrooms, within the cafeteria, and at other areas where handwashing is not possible
- Lockers - students will not be allowed to utilize lockers. Personal items will be carried from class to class
- Locker rooms will be used for changing only
- Locker room capacities will be monitored and regulated
- Athletes can place athletic gear in athletic lockers prior to the instructional day

### Classroom Structure and Instruction

- Classrooms will be arranged with maximum space between students to promote social distancing
- Students may be cohorted within classrooms to address specific student academic and social-emotional needs
- Instructional schedules will be determined by the administration and classroom teachers
- Support staff will be assigned to provide supplemental instruction within the general education classroom
- Class sizes will be determined by the number of parents that select traditional instruction
- Staff will be encouraged to use outdoor instructional space as often as possible





- Classroom teachers will reduce the amount of shared resources within the classroom
- Shared resources will be sterilized between use
- Special education services will be provided based on Case Conference Committee decisions
- Students and non-students will be required to wear masks where social distancing is not possible

#### **Breakfast and Lunch**

- Students wanting school breakfast will pick up the breakfast and take it to the Cougar U classroom to eat
- Lunch schedules have been altered to reduce the number of students in the cafe and food service area at any one time
- Additional eating areas are being utilized to allow for reduced capacity

#### **Recreation Time**

- Recreation schedules will be designed to limit the number of students in the recreation area at one time
- Indoor and outdoor facilities will be utilized for recreation
- Recreation equipment will be sterilized throughout the day

#### **Dismissal**

- Students will be dismissed by grade level to encourage social distancing
- Parent pickup will be at door 1 beginning at 3:17
- Walkers will be dismissed through door 1 at 3:17
- Buses will pick up on the east side of the building at 3:17



Daily Schedule	
Students Report to CU Classrooms	7:45 or Upon Arrival
Warning Bell	8:15
Warning Bell	8:20
CU	8:25-8:50
6th, 9th, 10th release at	8:50
7th, 8th, 11th, 12th release at	8:52
Period 1	8:54-9:41
6th, 11th, 12th release at	9:41
7th, 8th, 9th, 10th release at	9:43
Period 2	9:45-10:32
6th, 11th, 12th release at	10:32
7th, 8th, 9th, 10th release at	10:34
Period 3	10:36-11:23
6th release to lunch at Cafe	11:19
7th release to lunch at Aux Gym	11:21
8th release to lunch at Cafeteria	11:23
9th, 10th release for class at	11:23
11th, 12th for class release at	11:25
Lunch A Jr High	11:23-11:53



Period 4 JH	11:57-12:44
7th, 8th release from class at 12:44	
6th release from class at 12:46	
Period 4 SH	11:27-12:14
11th, 12th released to lunch at Aux Gym	12:10
10th released to lunch at Cafe	12:12
9th released to lunch at Cafeteria	12:14
Lunch B Sr High	12:14-12:44
Period 5	12:48-1:35
6th, 11th, 12th release at	1:35
7th, 8th, 9th, 10th release at	1:37
Period 6	1:39-2:26
6th, 11th, 12th release at	2:26
7th, 8th, 9th, 10th release at	2:28
Period 7	2:30-3:17
6th, 11th, 12th release at	3:15
7th, 8th, 9th, 10th release at	3:17



# Central Noble Junior-Senior High Safe Re-entry Plan for Virtual Instruction

## **Virtual Learning Defined**

Students will remain at home. Opportunities for direct Instruction will be provided through digital streaming and other digital platforms. Students will have the opportunity to interact directly with school staff for support. Assignments are submitted electronically. Students will be required to participate in daily activities during traditional school hours. Internet access is required. Due to constraints in curriculum and staffing, not all courses will be offered in the virtual setting.

## **Staff Support**

Virtual Learning staff will be available during regular office hours on Monday through Friday from 7:45 AM - 3:20 PM. Students and Parents should attempt to contact staff during these open hours, unless previously arranged. Staff will reply to all emails on the same or next business day. Parents or students may contact the school if communication is needed outside of the office hours. Special education services will be provided based on Case Conference Committee decisions

## **Attendance**

Virtual students will be held to the Central Noble attendance policy found in the CN Jr/Sr High School Student Handbook. Attendance will be taken by seat time and logging into class. Students will remain in attendance through their scheduled class period. Attendance will be taken by class period by day.

## **Assignments and Assessments**

Students will complete all course assignments and assessments per classroom guidelines and submitted electronically.

## **Jr/Sr High School Courses Offered**

Students will be required to have all materials and supplies for labs and projects assigned and complete projects by assigned due dates.



**The following lab and performance based classes will be unavailable virtually:**

Ag Power

Makerspace

Introduction to Construction

Ceramics

Show Choir

Theater

Physical Education

Cadet Teaching

Some AP Courses will be unavailable in the virtual format

Other Lab classes such as band and choir may be unavailable

*\*\*\*\*\*For those classes that are unavailable virtually, Apex may be an option, if the course is available.\*\*\*\*\**

**Enrollment**

Students must be enrolled in a minimum of five classes per semester. There will be a two week grace period beginning on the first day of school where families may choose to change placement of their student/students. Students must remain enrolled for the entire semester before making any changes to their placement.



## Symptoms of COVID-19



CONGESTION  
OR RUNNY NOSE



FEVER 100.4\*  
\*or school board policy  
if threshold is lower



COUGH



SHORTNESS OF BREATH OR  
DIFFICULTY BREATHING



DIARRHEA



NAUSEA



SORE THROAT



MUSCLE PAIN



CHILLS



NEW LOSS OF TASTE  
OR SMELL

*\*Usually presents with more than one symptom.*

**Look for emergency warning signs\* for COVID-19. If someone is showing any of these signs, seek emergency medical care immediately**

\*Difficulty or rapid breathing

\*Persistent pain or pressure in the chest

\*New confusion

\*Inability to wake or stay awake

\*Bluish lips or face

\*Stomach Pain

*\*This list is not all possible symptoms. Please call your medical provider for any other symptoms that are severe or concerning to you.*

**Call 911 or call ahead to your local emergency facility:  
Notify the operator that you are seeking care for someone who has  
or may have COVID-19.**

## Symptoms of MIS-C

\*Rash

\*Red Eyes

\*Cracked/Swollen Lips

\*Red/Swollen Tongue

\*Swelling Hands/Feet

\*Stomach Pain

Updated: 6/25/20

  
Indiana State  
Department of Health



# COVID-19 Screening Decision Tree

Student or staff member complains of COVID-19 or MIS-C symptoms.

Call 9-1-1 (EMS) if any the following symptoms are exhibited

- +Difficulty or Rapid Breathing
- +Chest Pain
- +Pulse O<sub>2</sub> <92%
- +New Confusion
- +Bluish Lips/Face
- +Unable to wake or stay awake

NO



Mask student or staff member

Place student in isolation area away from others



Staff should go home immediately and consult a healthcare provider.

Questions to ask:

1. When did symptoms appear?
2. Recent COVID-19 exposure?
3. Signs and Symptoms (see list on back)
4. Temp >100.4 or school board policy if lower
5. +Pulse O<sub>2</sub> <92%

Verbal, Visual, & Physical concerns out of range?

NO

Allow to rest for 10 minutes

Improving? NO  
YES

Back to Class

YES

- +Isolate
- +Send home ASAP
- +Contact Medical Provider
- +Contact Public Health

FOLLOW-UP WITH

- +Student/family
- +Health Services
- +Administrator

