

## **Appendix A - Central Noble Transportation Plan**

We at Central Noble are doing our best to get your student back into the buildings safely. We need your help in doing this!

Central Noble bussing will operate as normal while taking preventative safety measures.

If a parent who previously submitted a transportation request chooses not use CN Transportation, please contact the Transportation Department at:

Phone: 260-636-2175 and ask for Transportation or

Email Transportation Director David Worman: [wormand@centralnoble.k12.in.us](mailto:wormand@centralnoble.k12.in.us)

Email Transportation Asst. Jamie Howard: [howardj@centralnoble.k12.in.us](mailto:howardj@centralnoble.k12.in.us)

Note that parents can choose to opt into transportation at a later date by contacting the Transportation Department.

Please note when doing so, changes and access to bussing can take up to 48 hours/2 school days, so please plan accordingly.



## FOR OUR DRIVERS

- ❑ Drivers will be required to wear a face covering, of their choice and comfort, during routes when students are present. Drivers will run routes prior to students on board to make any adjustments to what that face covering may be and to ensure it is not a distraction to their driving.
- ❑ Drivers will self-screen for symptoms before beginning a route and follow the same guidelines for returning to work as listed for students below.
- ❑ Drivers will now be required to document all cleaning/disinfecting and will be provided appropriate PPE to complete the tasks. This includes:
  - ❑ Daily Disinfecting after every AM and PM Route
  - ❑ Daily Disinfecting entails wiping down and/or spraying commercial grade disinfectant on most commonly touched surfaces
  - ❑ After each Field Trip and/or Extra-Curricular Route
  - ❑ Same process as daily disinfecting
  - ❑ A weekly deep clean in addition to daily disinfecting
  - ❑ Weekly Deep Clean entails wiping down all seat surfaces, handrails, washing interiors windows and sweeping/mopping floors.
  - ❑ The seat immediately behind the driver will remain vacant if at all possible
  - ❑ Seating Charts will now be made by family groups, not grade level, to aide in contact tracing
  - ❑ Drivers will receive training on COVID specific topics, such as how it spreads, symptom recognition and risk of exposure.
  - ❑ Sub drivers will drive the main route buses not a sub bus.
  - ❑ Sub buses will only be used in emergency situations such as a break-down, if a passenger tests positive for COVID-19 or if a passenger has symptoms of COVID-19.
  - ❑ In COVID-19 positive or symptomatic cases, a sub bus will be utilized to allow for 24 hours to pass before cleaning/disinfecting the vehicle.
  - ❑ If not feasible to wait 24 hours, staff will wait as long as possible before cleaning/sanitizing the vehicle
  - ❑ In the case of a non-COVID-19 related use, the same disinfecting procedures will be followed after a use.
  - ❑ Coaches will follow the same cleaning guidelines as above for mini bus use; weekly deep cleans will be performed by the maintenance staff
  - ❑ Athletic event leave times will be altered to allow for after PM route disinfecting



## FOR OUR PARENTS, FAMILIES & STUDENTS

- ❑ Parents/Guardians should self-screen students for symptoms every morning.
- ❑ Stay home if you are sick. Do NOT come to school if you have a fever of 100.4 or greater or any of the following symptoms: cough, shortness of breath/difficulty breathing, chills, repeated shaking with chills, muscle pain, headache, sore throat, new loss of taste or smell.
- ❑ If you have had a fever of 100.4 or greater, do not return to school until you have been without the fever for at least 72 hours/3 full days WITHOUT the use of fever reducing medication
- ❑ If you exhibited COVID symptoms but were not tested, do not return to school until at least 10 calendar days have passed since symptoms first appeared
- ❑ Should a student get a fever or begin to exhibit any of the symptoms above during the school day and are seen by a nurse, the student will not be allowed to ride the bus home. Parents/Guardians must make other arrangements for the student to be transported home.
- ❑ Since socially distancing is not possible on the school bus, all students are required to wear a face covering for the duration of all routes.
- ❑ Students are encouraged to carry their own hand sanitizer for use on the bus. Hand sanitizer WILL be available at the building entrances for use
- ❑ Students are allowed 2 stop options only—1 AM option and 1 PM option.  
Example: Student is picked up at home every morning but goes to a babysitter/daycare every afternoon.
- ❑ Families with split custody arrangements may choose these 2 stop options only. Other arrangements will need to be made on the parents/guardian's behalf.
- ❑ No one-time route changes will be allowed. If a parent/guardian is having an emergency they must make their own arrangements or talk with a Building Administrator
- ❑ If a permanent change to a route needs made a formal transportation request must still be submitted. Remember that these changes take at least 48 hours/2 school days to take effect so plan accordingly
- ❑ No alternate delay stops will be allowed. Other arrangements will need to be made on the parents/guardian behalf.
- ❑ Students will NOT be allowed to bring friends home with them on the bus.
- ❑ Bus line up will still be on the East side of the Albion Campus. Buses will continue to pull in off of SR 8 and loop through the HS parking lot.
- ❑ Senior High students as well as students who drive, and those who ride with them, will enter Door 14.
- ❑ Junior High students enter at Door 18 (Auditorium)
- ❑ Central Noble Elementary students enter at Door AE6.
- ❑ Students who ride the shuttle to CN Primary will be in the Elementary Gym and will board as normal from Door AE6.
- ❑ JSHS Student pick-up and drop-off will be at Door 1.
- ❑ A map detailing this will be posted to the Buses page of the CN website

Appendix B- Central Noble Primary Education Plan

